



ArtSea Volunteer Application

ArtSea Community Arts Council is a charitable organization that works to ignite interest and appreciation for all forms of the arts, and cultural activities on the Saanich Peninsula. Volunteers are the driving force behind our programs and events and play a vital role in supporting arts and culture and strengthening our community.

Contact Information:

Name (first, last):	
Email Address:	
Address line 1 (street, unit number):	
Address line 2 (city/town, postal code):	
Phone number:	
Are you an ArtSea Member?	<input type="checkbox"/> Yes <input type="checkbox"/> Not currently, please send me more information <input type="checkbox"/> No

Please indicate your area(s) of interest, or the ArtSea program / committee that you would like to learn about.

(check all that apply)

<input checked="" type="checkbox"/>	The ArtSea Board of Directors	<input checked="" type="checkbox"/>	Sidney Art Walk Committee
<input checked="" type="checkbox"/>	The ArtSea Gallery in Tulista Park Committee	<input checked="" type="checkbox"/>	ArtSea Interactive Arts Directory Committee
<input checked="" type="checkbox"/>	Salish Sea Lantern Festival Committee	<input checked="" type="checkbox"/>	Volunteer Coordination Committee
<input checked="" type="checkbox"/>	The ArtSea Studio Tour Committee	<input checked="" type="checkbox"/>	ArtSea Sponsorships/Fundraising Committee
<input checked="" type="checkbox"/>	Saanich Peninsula Arts and Culture Grant Program Committee		
<input checked="" type="checkbox"/>	Other (copy writing, advertising, editing, budgeting, IT, partnerships, fundraising, etc!)		
<input checked="" type="checkbox"/>	Movers and shakers (are you available from time-to-time to help lift/move/install items for ArtSea?)		

Please tell us more about you! We would love to know about your skills and experience, and why you would like to volunteer with ArtSea.





ArtSea Volunteer Application

Volunteer Guidelines

- Volunteers are individuals who, without expectation of payment, contribute time and service to the ArtSea Community Arts Council in the belief that their activity will be both beneficial to the community and satisfying to themselves. They are considered to be team members working alongside paid staff and other volunteers in fulfillment of the ArtSea mission.
- It is essential to the proper operation of this relationship that ArtSea and each volunteer understands and respects the needs and abilities of the other.
- The Board of the ArtSea Community Arts Council recognizes the valuable role volunteers have had in its history and will play in its future. The Board ensures that there are fair, consistent, and equitable procedures pertaining to volunteer practices and performance.

Code of Conduct

- ArtSea provides equal opportunities to all people in accordance with the BC Human Right Code www.bchrt.bc.ca. The best candidate for the volunteer opportunity will be selected - based on their skills and experiences and will be matched with the needs of the organization for the mutual benefit of both the volunteer and ArtSea.
- All volunteers will complete and sign a Volunteer Application Form.
- To support and enrich a healthy workplace culture ArtSea will foster an open, respectful, positive, and team-based work environment for all employees, volunteers and artists.
- All volunteers are expected to dress in a manner appropriate for their tasks and work environment.
- A volunteer is expected to meet high standards of professional and personal conduct in all activities related to their role and in all dealings with artists and the public. The conduct of a volunteer must not bring ArtSea into disrepute.
- Confidential information and materials including membership, patrons, sponsors, financial and credit card information that is not in the public domain must be treated as confidential by all volunteers in accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA) www.priv.gc.ca.
- ArtSea constantly strives to maintain a safe work environment and to protect employees, volunteers, and visitors from accidents at events and at the ArtSea Gallery in Tulista Park. ArtSea, its Board of Directors, employees or volunteers cannot be held liable for any loss, damage or injury that may occur. All health or safety issues must be reported in writing directly to the Board of Directors.
- In the unlikely event that a volunteer does not adhere to the policies and procedures of ArtSea, or fails to perform their volunteer assignment, the volunteer may be terminated. ArtSea works to ensure all volunteers can be successful in their roles and is committed to providing constructive support to ensure their success.

I would like to be contacted about volunteering with ArtSea Community Arts Council and have read and understood the Volunteer Guidelines and Code of Conduct.

Signature:	
Date:	

Information provided in the ArtSea Membership Application Form will not be shared or used for any other purposes.